

Peer Review - HWR 201

Your Name (Reviewer): _____

Your Email address: _____

Who's paper are you reviewing? _____

Title of Paper _____

STEP 1- Look over the paper and answer the following questions concerning the Technical Guidelines.

Technical Guidelines	Yes	No
Are the pages stapled or bound together by a 3-ring folder or spiral bound (no clips)?		
Are there 1-inch margins all around?		
Is there a header (name, _____, course)?		
Is the header in the upper left corner?		
Does the paper begin on the 1 st page, directly under the header? CONCLUSIONS		
Are there at least distinct, labeled sections (Intro to Problem, Argument, References)?		
Is there a footer on each page containing last name and page # of total pages?		
Is the paper double-spaced?		
Is the paper at least 6-7 pages?		
Are there at least 5 references?		
Are the references in the correct format?		
Do you see some parentheses throughout the paper indicating the author cited sources?		

STEP 2: Glance at the questions below to give you an idea of things to look for. Read the paper, writing in editorial comments along the way. Then go back and actually answer the questions below. Remember, you are here to help the other person write a better paper. Note aspects that are particularly good, but also be critical and possibly make suggestions. Look for grammar problems (spelling, capitalization, run-on and incomplete sentences) and sentences that are unclear. Make sure you can follow the logical thought of the writer without having to fill in the blanks.

Introduction

- 1) Is the Introduction technically long enough (1-2 pages) but not too long?
- 2) Does the Introduction include the following?

	Yes	No
Definition/Concept of Problem/Thesis Topic		
Evaluation of Possible Solutions		
History Applicable to Topic		

- 3) Does the Introduction section read smoothly? Does it lead the reader logically into the Argument section?

- 4) At the end of the Introduction, is there a summary statement leading to a conclusion that a solution can be obtained?

Argument (this includes specific subject matter)

- 5) Is there a clear, concise thesis statement at the beginning of this section? How can the thesis statement be improved?

- 6) Does the rest of the paper flow logically, arguing for each point separately?

- 7) Is there basically one central idea described per paragraph? Or do some paragraphs have too many different ideas in them?

- 8) Overall, how well did the author support his/her argument (thesis statement)? Did you feel convinced of the author's position? Is more evidence needed, or is more of an argument needed? Any suggestions?

- 9) There should be a conclusion **paragraph**. **Is there a conclusion?**

Does it follow logically, and support, what has been said throughout the journey of the paper?

Does it also basically summarize the original claim (thesis statement)?

In other words, does the thesis statement, body of the argument, and conclusion statement all have a common thread? In what ways can the argument be tied together better?

- 10) Is the paper long enough (6-10 pages)?

Grammar and Style

11) How much of a problem are each of the following:

	Very much a problem	Somewh at of a problem	Not a problem
Capitalization (or any capitalization where there shouldn't be?)			
Run-on or incomplete sentences			
Spelling			
Appropriate use of transitions			
Appropriate use of punctuation for citations			
Unclear sentences			

Overall Impression

- 12) Were any parts of the paper unnecessary or repetitive?
- 13) Did the writer seem to have a good grip on the language of the **discipline of hydrology**?
Did the writer seem to know what he/she is talking about? Does the writer seem to
understand the hydrology content?
- 14) Did the writer seem to have a good grip on the **English language**? Was the language
clear and concise, and written without significant grammar or structure problems? Any
suggestions?
- 15) Did the entire paper hang together well (Introduction and Argument)? Was it coherent,
was there a clear line of thinking, was it logical, did everything tie together nicely, did the
paper make sense? Any suggestions?
- 16) Are there at least five references? Are the references prepared correctly?
- 17) Any other comments or suggestions for making this paper better?
- 18) What grade would you give this paper, as is? _____